



# Application Form for Track B – Grant to engage on Onshore Pipeline Regulations Review and Filing Manuals Updates

Send us your application and any supporting documents by Friday, **16 August 2024** by email to [GC.SC@cer-rec.gc.ca](mailto:GC.SC@cer-rec.gc.ca) or by fax 1-877-288-8803. Funding decisions will be provided approximately one month after the application deadline and the CER will provide further instructions for successful applicants.

## 1. Applicant

Provide the information of the applicant.

<b>Name of legal entity applying for funding</b>		
<b>Mailing address</b>		
<b>City/Town</b>	<b>Province/Territory</b>	<b>Postal code</b>
<b>Email</b>	<b>Website address</b>	
<b>Telephone number</b>	<b>Fax number</b>	

## 2. Application Contact Person

Provide the name and information of a contact person for this application.

<b>Name of the contact person</b>		
<b>Mailing address (if different than in section 1 above)</b>		
<b>City/Town</b>	<b>Province/Territory</b>	<b>Postal code</b>
<b>Email</b>	<b>Telephone number</b>	
<b>Official language of correspondence:</b>	<b>English</b>	<b>French</b>

**Privacy Notice Statement:** Your personal information is being collected to process your funding application pursuant to the Canadian Energy Regulator Grants and Contributions Terms and Conditions. Providing this information is voluntary however, missing information may affect our ability to communicate with you and assess your application. Your personal information will be protected in accordance with the Privacy Act. You have the right to access and correct any of your personal information held by the CER. For more details contact the CER's Access to Information and Privacy Coordinator at [DLATIPCoordinator@cer-rec.gc.ca](mailto:DLATIPCoordinator@cer-rec.gc.ca) and cite Personal Information Bank PPU 025.

### 3. Applicant Type and Information

a) Select the box that applies to the Applicant.

Indigenous incorporated not-for-profit organization

Provide the name of the federal, provincial or territorial legislation through which the group or organization was incorporated, and the corresponding incorporation number:

Federal/Provincial or Territorial Jurisdiction	
Incorporation Number	

Indigenous unincorporated association, group or organization

Provide the name of the individual, incorporated not-for-profit organization, Band, Indigenous government or trust or limited partnership that is applying on behalf the unincorporated association, group or organization:

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Band (as defined in the *Indian Act*)

Indigenous government created from a self-government agreement

b) **Government Sales Taxes / Harmonized Sales Tax Rebate (GST/HST)**

Does the group or organization receive a rebate for GST/HST?                      **Yes**                      **No**                      **If yes,**  
**please provide:**

Business Identification Number (BIN) (Canada Revenue Agency)	
GST/HST rebate number (#)	
GST/HST rebate percentage (%)	

c) **Has your group or organization applied for funds from any other government source(s) for this initiative?**

**Yes**                      **No**                      **If yes,** identify the government source(s) and amount of funding the group or organization has received or will be receiving.

### 4. Engagement

Please refer to the engagement materials available on the CER's website <https://www.cerdialogue.ca/opr> before responding to questions below.

a) **Please describe your engagement approach. To assist with this, the following activities are expected:**

- Organize community engagement (e.g., in-person or virtual, surveys, workshops etc.) to review OPR/FM engagement materials and document what was heard;
- Prepare a written summary to be publicly submitted to the CER including a list of who is represented by the feedback.
- **OPTIONAL** - If additional assistance from the CER is needed, also include meeting with CER staff to plan, confirm and coordinate CER involvement.

**b) Please describe any underrepresented demographics in your community, such as youth, women and Elders, that you intend to engage.**

## 5. Budget for Proposal

Complete the following table (or equivalent if providing as a separate supporting document). **Only complete the sections applicable to your proposal.** Total amount should not exceed **\$20,000**.

Eligible expense and guidance	Description of expenses	Funding requested \$ (Tax included)
<p><b>Staff salaries</b> (where not included in legal and professional fees)</p> <p>By signing the application, the applicant confirms that the requested funds for salaries are designated solely for time the individual dedicates to the activities of this proposal.</p>		
<p><b>Legal and professional fees</b></p> <p>Identify name, expertise and activities. Specify the <b>daily</b> or <b>hourly rate</b> and <b>amount of time</b> required.</p>		
<p><b>Travel, meals and accommodations</b></p> <p>Breakdown travel by proposed meeting/activity with an estimate of number of people, nights accommodation, meals, transportation costs (air, car). Specify if attendees will be served meals or responsible for their own meal.</p> <p>Please use rates specified in <a href="#">federal government travel directives</a> and exclude any travel costs imbedded in honoraria rates, if applicable.</p>		
<p><b>Honoraria for community members, knowledge holders, Elders, or other individuals</b></p> <p>Breakdown by proposed meeting/activity with an estimate number of people for each <b>honoraria rate</b>. Provide an explanation for the rates used and if they include any travel/meals.</p>		

Eligible expense and guidance	Description of expenses	Funding requested \$ (Tax included)
<b>Indigenous ceremonial costs, such as those associated with commencement of meetings or activities.</b> Breakdown by proposed meeting/activity and the nature of the expense (dancer, tobacco, other ceremonial cost).		
<b>Other appropriate costs necessary for the proposed activity,</b> such as rental of meeting rooms, training, equipment and collection, distribution, translation or purchase of information materials (e.g., research papers, brochures), advertising/promotion.		
<b>General administrative costs,</b> includes reporting costs related to funding administration.  <b>Up to a maximum of 15% of the total amount</b>		
<b>Total (tax included)</b>		

## 6. Certification Declaration

I agree that the information provided in this application, and all supporting documentation is true, accurate and complete to the best of my knowledge.

Given Name	Family Name	Title	Date: (YYYYMMDD)

## Next Steps

Send your application and any supporting documents by **16 August 2024** by email to GC.SC@cer-rec.gc.ca or by fax 1-877-288-8803. A funding review committee will assess the proposals received by the deadline and recommend award. This recommendation may alter the proposal and associated funding. Award decisions will be issued within 30 days of the deadline with further instructions for successful applicants. Once the grant letter is signed by both parties and direct deposit has been setup, the grant will be paid and reported as part of Proactive Disclosure of Grants and Contributions.

## Optional Feedback

I found this application form understandable.

Agree      Somewhat agree      Neutral      Somewhat disagree      Disagree

I required help to complete this application form.

No      Yes, from CER      Yes, from hired professional e.g. legal, expert

I found CER staff responded to my questions in a respectful and timely manner.

Agree      Somewhat agree      Neutral      Somewhat disagree      Disagree

Any suggestions to improve this funding opportunity: