



Statement of Management Responsibility Including Internal Control over Financial Reporting

Responsibility for the integrity and objectivity of the accompanying financial statements for the year ended March 31, 2014 and all information contained in these statements rests with the management of the National Energy Board (NEB). These financial statements have been prepared by management using the Government's accounting policies, which are based on Canadian public sector accounting standards.

Management is responsible for the integrity and objectivity of the information in these financial statements. Some of the information in the financial statements is based on management's best estimates and judgment and gives due consideration to materiality. To fulfil its accounting and reporting responsibilities, management maintains a set of accounts that provides a centralized record of the NEB's financial transactions. Financial information submitted in the preparation of the Public Accounts of Canada, and included in the NEB's *Departmental Performance Report* is consistent with these financial statements.

Management is also responsible for maintaining an effective system of internal control over financial reporting (ICFR) designed to provide reasonable assurance that financial information is reliable, that assets are safeguarded and that transactions are properly authorized and recorded in accordance with the *Financial Administration Act* and other applicable legislation, regulations, authorities and policies.

Management seeks to ensure the objectivity and integrity of data in its financial statements through careful selection, training, and development of qualified staff; through organizational arrangements that provide appropriate divisions of responsibility; through communication programs aimed at ensuring that regulations, policies, standards, and managerial authorities are understood throughout the NEB and through conducting an annual risk-based assessment of the effectiveness of the system of ICFR.

The system of ICFR is designed to mitigate risks to a reasonable level based on an on-going process to identify key risks, to assess effectiveness of associated key controls, and to make any necessary adjustments.

The NEB will be subject to periodic Core Control Audits performed by the Office of the Comptroller General and will use the results of such audits to adhere to the Treasury Board *Policy on Internal Control*.




National Energy Board Office national
de l'énergie

In the interim, the NEB has undertaken a risk-based assessment of the system of ICFR for the year ended March 31, 2014, in accordance with the Treasury Board *Policy on Internal Control*, and the results and action plan is summarized in the annex.

The Office of the Auditor General, the independent auditor for the Government of Canada, has expressed an opinion on the fair presentation of the financial statements of the NEB which does not include an audit opinion on the annual assessment of the effectiveness of the department's internal controls over financial reporting.


Lyne Mercier, Acting Chair and CEO


Ed Jansen, CA, Chief Financial Officer

Calgary, Canada
19 June 2014

National Energy Board

Statement of Financial Position

As at March 31

(in thousands of dollars)

	<u>2014</u>	<u>2013</u>
Liabilities		
Accounts payable and accrued liabilities (Note 4)	9,137	9,529
Due to Consolidated Revenue Fund	210	236
Other payables (Note 5)	-	598
Vacation pay and compensatory leave	3,360	2,812
Employee future benefits (Note 6)	7,190	7,221
Total liabilities	<u>19,897</u>	<u>20,396</u>
Financial Assets		
Due from Consolidated Revenue Fund	9,137	9,529
Accounts receivable and advances (Note 7)	43,592	32,217
Total gross financial assets	<u>52,729</u>	<u>41,746</u>
Financial assets held on behalf of Government		
Accounts receivable and advances (Note 7)	<u>(43,382)</u>	<u>(31,981)</u>
Total financial assets held on behalf of Government	<u>(43,382)</u>	<u>(31,981)</u>
Total net financial assets	<u>9,347</u>	<u>9,765</u>
Net debt	<u>10,550</u>	<u>10,631</u>
Non-financial assets		
Prepaid expenses	448	623
Tangible capital assets (Note 8)	15,389	6,897
Total non-financial assets	<u>15,837</u>	<u>7,520</u>
Net financial position	<u>5,287</u>	<u>(3,111)</u>

Contractual obligations and contingent liabilities (Note 9)

The accompanying notes and Schedule A form an integral part of these financial statements



Lyne Mercier, Acting Chair and CEO
Calgary, Canada
19 June 2014



Ed Jansen, CA, Chief Financial Officer

National Energy Board

Statement of Operations and Net Financial Position

For the Year Ended March 31

(in thousands of dollars)

	2014	2014	2013
	Planned Results Note 2(a)		
Expenses (Note 11)			
Energy Regulation	44,789	56,887	52,534
Energy Information	8,954	7,183	5,914
Internal Services	22,333	18,080	19,613
Total Expenses	76,076	82,150	78,061
Revenues (Note 11)			
Regulatory Revenue	69,793	79,577	70,193
Miscellaneous Revenue	20	14	16
Revenues earned on behalf of Government	(69,813)	(79,591)	(70,209)
Total Revenues	-	-	-
Net cost of operations before government funding and transfers (Notes 3a and 11)	76,076	82,150	78,061
Government funding and transfers			
Cash provided by (to) Government	69,931	81,718	83,185
Change in due from the Consolidated Revenue Fund	(3,075)	(366)	2,260
Services provided without charge from other government departments (Notes 3a and 10)	9,087	9,196	8,651
Net cost of operations after government funding and transfers	133	(8,398)	(16,035)
Net financial position - Beginning of year	(3,833)	(3,111)	(19,146)
Net financial position - End of year	(3,966)	5,287	(3,111)

Segmented information (Note 11)

The accompanying notes and Schedule A form an integral part of these financial statements.

National Energy Board

Statement of Change in Net Debt
For the Year Ended March 31
(in thousands of dollars)

	<u>2014</u> Planned Results Note 2(a)	<u>2014</u>	<u>2013</u>
Net cost of operations after government funding and transfers	133	(8,398)	(16,035)
Change due to tangible capital assets			
Acquisition of tangible capital assets (Note 8)	2,331	10,301	2,653
Amortization of tangible capital assets (Notes 3a, 8 and 11)	(2,129)	(1,809)	(2,129)
Net (loss) or gain on disposal of tangible capital assets			(281)
Total change due to tangible capital assets	<u>202</u>	<u>8,492</u>	<u>243</u>
Change due to prepaid expenses	(62)	(175)	440
Net increase (decrease) in net debt	<u>273</u>	<u>(81)</u>	<u>(15,352)</u>
Net debt - Beginning of year	9,799	10,631	25,983
Net debt - End of year	<u>10,072</u>	<u>10,550</u>	<u>10,631</u>

The accompanying notes and Schedule A form an integral part of these financial statements

National Energy Board

Statement of Cash Flows
For the Year Ended March 31
(in thousands of dollars)

	<u>2014</u>	<u>2013</u>
Operating activities		
Net cost of operations before government funding and transfers	82,150	78,061
Non-cash items:		
Amortization of tangible capital assets	(1,809)	(2,129)
Gain (loss) on disposal of tangible capital assets		(281)
Services provided without charge by other government departments (Note 10)	(9,196)	(8,651)
 Variations in Statement of Financial Position:		
Increase (decrease) in accounts receivables and advances	(26)	4
Increase (decrease) in prepaid expenses	(175)	440
Decrease (increase) in accounts payables and accrued liabilities	392	(2,264)
Decrease (increase) in other payables	598	15,102
Decrease (increase) in vacation pay and compensatory leave	(548)	(375)
Decrease (increase) in employee future benefits	31	625
 Cash used in (provided by) operating activities	<u>71,417</u>	<u>80,532</u>
 Capital investing activities		
Acquisitions of tangible capital assets	10,301	2,653
 Cash used in investing activities	<u>10,301</u>	<u>2,653</u>
 Net cash provided by (to) Government of Canada	<u>81,718</u>	<u>83,185</u>

The accompanying notes and Schedule A form an integral part of these financial statements

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

1. Authority and objectives

The National Energy Board (NEB or the Board) is an independent federal regulator established in 1959 to promote safety and security, environmental protection and economic efficiency in the Canadian public interest for the regulation of pipelines, energy development and trade.

The Board reports to Parliament through the Minister of Natural Resources. The NEB was established under the *National Energy Board Act* (NEB Act) and is designated as a department and named under Schedule I.1 of the *Financial Administration Act*.

The Board's responsibilities can be framed into the following program activity architecture which is also the basis for its segmented Statement of Operations:

I. Energy Regulation

The Board's responsibilities include regulating the construction and operation of interprovincial and international oil and gas pipelines, international power lines, and designated interprovincial power lines. The Board also regulates the tolls and tariffs of the pipelines under its jurisdiction as well as the export of natural gas, oil, natural gas liquids and electricity, and the import of natural gas. Additionally, the Board regulates oil and gas exploration and development on frontier lands and offshore areas not covered by provincial or federal management agreements.

II. Energy Information

The Board monitors aspects of energy supply, demand, production, development and trade of all energy commodities that fall within the jurisdiction of the federal government. The Board publishes periodic assessments of Canadian supply and demand of energy and natural gas markets to inform Canadians on trends, events and issues which may affect Canadian energy markets.

III. Internal Services

The Board ensures that it has the capacity to deliver on its mandate by its commitment to enhancing its organizational performance by developing, nurturing and maintaining expertise in its people strategy.

The NEB is an independent, federal, quasi-judicial regulatory tribunal guided by the principles of natural justice and procedural fairness. The Board is a court of record and has certain powers of a superior court with respect to the attendance, swearing and examination of witnesses; the production and inspection of documents; the enforcement of its orders; the entry on and inspection of property; and other matters necessary or proper for the due exercise of its jurisdiction. Aside from rare exceptions, the Board's regulatory decisions and the accompanying Reasons for Decision are issued as public documents.

The financial statements of the National Energy Board have been prepared as at March 31 which corresponds with the Board's year-end. Prior to 2014, the Board had issued financial statements as at December 31 in conjunction with its calculation and allocation of recoverable costs performed on a calendar year basis in accordance with the NEB Cost Recovery Regulations. Cost recovery calculations performed on a calendar year basis are included in a Schedule to these financial statements.

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

2. Summary of significant accounting policies

These financial statements have been prepared using the Government's accounting policies stated below, which are based on Canadian public sector accounting standards. The presentation and results using the stated accounting policies do not result in any significant differences from Canadian public sector accounting standards.

Significant accounting policies are as follows:

a) Parliamentary authorities

The NEB is financed by the Government of Canada through Parliamentary authorities. Financial reporting of authorities provided to the NEB do not parallel financial reporting according to generally accepted accounting principles since authorities are primarily based on cash flow requirements. Consequently, items recognized in the Statement of Operations and Net Financial Position and the Statement of Financial Position are not necessarily the same as those provided through authorities from Parliament. Note 3 provides a high-level reconciliation between the bases of reporting. The planned results amounts in the Statement of Operations, the Net Financial Position and the Statement of Change in Net Debt are the amounts reported in the future-oriented financial statements included in the 2013-2014 *Report on Plans and Priorities*.

Liquidity risk is the risk that the Board will encounter difficulty in meeting its obligations associated with financial liabilities. The NEB's objective for managing liquidity risk is to manage operations and cash expenditures within the appropriation authorized by Parliament or allotment limits approved by the Treasury Board.

Each year, the Board presents information on planned expenditures to Parliament through the tabling of Estimates publications. These estimates result in the introduction of supply bills (which, once passed into legislation, become appropriation acts) in accordance with the reporting cycle for government expenditures. The Board exercises expenditure initiation processes such that unencumbered balances of budget allotments and appropriations are monitored and reported on a regular basis to help ensure sufficient authority remains for the entire period and appropriations are not exceeded.

Consistent with Section 32 of the Financial Administration Act, the Board's policy to manage liquidity risk is that no contract or other arrangement providing for a payment shall be entered into with respect to any program for which there is an appropriation by Parliament or an item included in estimates then before the House of Commons to which the payment will be charged unless there is a sufficient unencumbered balance available out of the appropriation or item to discharge any debt that, under the contract or other arrangement, will be incurred during the fiscal year in which the contract or other arrangement is entered into.

The NEB's risk exposure and its objectives, policies and processes to manage and measure this risk did not change significantly from the prior year.

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

b) Net cash provided by /to Government

The NEB operates within the Consolidated Revenue Fund (CRF), which is administered by the Receiver General for Canada. All cash received by the NEB is deposited to the CRF and all cash disbursements made by the NEB are paid from the CRF. The net cash provided by/to Government is the difference between all cash receipts and all cash disbursements including transactions between departments of the federal government.

c) Amounts due from or to the Consolidated Revenue Fund

Amounts due from or to the CRF are the result of timing differences at year-end between when a transaction affects authorities and when it is processed through the CRF. Amounts due from the CRF represent the net amount of cash that the NEB is entitled to draw from the CRF without further authorities to discharge its liabilities. This amount is not considered to be a financial instrument.

d) Revenues

- The NEB has the authority to charge those companies that it regulates, in accordance with sub-section 24.1 of the NEB Act, the costs attributable to the NEB's operations in carrying out its responsibilities. Under the National Energy Board Cost Recovery Regulations (Regulations) approved by Treasury Board, effective January 1, 1991, the NEB recovers, from the companies that it regulates, the cost of its operations. Revenues from regulatory levies are recognized in the accounts when they are invoiced and, in accordance with the Regulations, are based on the estimated cost of operations for the calendar year, with a billing adjustment to actual costs once the costs are known. Actual costs are defined as the sum of one-quarter of year 1 audited fiscal costs (January to March) and three-quarters of year 2 audited fiscal costs (April to December). The recoverable costs for a given calendar year are allocated to the oil, gas and electricity commodities proportionately on the basis of the actual time spent by Board members and employees during the preceding fiscal year (April 1 to March 31).
- Other revenues are accounted for in the period in which the underlying transaction or event occurred that gave rise to the revenues.
- Revenues are non-respondable and are not available to discharge the NEB's liabilities. While the Chair is expected to maintain accounting control, he or she has no authority regarding the disposition of non-respondable revenues. As a result, non-respondable revenues are considered to be earned on behalf of the Government of Canada and are therefore presented in reduction of the entity's gross revenues.

e) Expenses

Expenses are recorded on the accrual basis.

- Vacation pay and compensatory leave are expensed as the benefits accrue to employees under their respective terms of employment.
- Services provided without charge by other government departments for accommodation, the employer's contribution to the health and dental insurance plans, and legal and audit services are recorded as operating expenses at their estimated cost. These estimated

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

amounts for services received without charge are recoverable costs under the Regulations.

- Expenditures of the Board that are excluded from Cost Recovery Regulations are those expenditures related to the regulation of, exploration for, and the development of oil and gas on frontier lands and offshore areas and are disclosed in Schedule A.
- Transfer payments are recorded as expenses when authorization for the payment exists and the recipient has met the eligibility criteria or the entitlements established for the transfer payment program.

f) Employee future benefits

- i. Pension benefits: Eligible employees participate in the Public Service Pension Plan (Plan), a multiemployer pension plan administered by the Government of Canada. The NEB contributions to the Plan are charged to expenses in the year incurred and represent the total departmental obligation to the Plan. The NEB's responsibility with regard to the Plan is limited to its contributions. Actuarial surpluses or deficiencies are recognized in the financial statements of the Government of Canada, as the Plan's sponsor.
- ii. Severance benefits: Certain employees are entitled to severance benefits under labour contracts or conditions of employment and these benefits are earned as services necessary to earn them are rendered. The obligation relating to the benefits earned by employees is calculated using information derived from the results of the actuarially determined liability for employee severance benefits for the Government as a whole.

g) Accounts receivable

Accounts receivable are stated at the lower of cost and net recoverable value. A valuation allowance is recorded for receivables where recovery is considered uncertain. In addition, a distinction is made between financial assets that are available to discharge the NEB's liabilities versus the ones that are not. Accounts receivable that pertain to non-respondable revenues earned on behalf of government are considered to be held on behalf of the Government of Canada and are therefore presented in the Statement of Financial Position as a reduction of the entity's gross financial assets. Credit risk is the risk that one party to a financial instrument will cause a financial loss for the other party by failing to discharge an obligation. The NEB is not exposed to significant credit risk. The NEB provides services to other government departments and agencies and to external parties in the normal course of business. Accounts receivable are due on demand and there is minimal potential risk of loss. The maximum exposure the NEB has to credit risk equal to the carrying value of its accounts receivables.

h) Contingent liabilities

Contingent liabilities are potential liabilities which may become actual liabilities when one or more future events occur or fail to occur. To the extent that the future event is likely to occur or fail to occur, and a reasonable estimate of the loss can be made, an estimated liability is accrued and an expense recorded. If the likelihood is not determinable or an amount cannot be reasonably estimated, the contingency is disclosed in the notes to the financial statements.

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

i) Tangible capital assets

All tangible capital assets and leasehold improvements having an initial cost of \$10,000 or more per unit, per bundle or purchased in bulk, are recorded at their acquisition cost.

Amortization of tangible capital assets is calculated on a straight-line basis over the estimated useful life of the asset as follows:

Asset class	Amortization period
Informatics hardware:	
PCs and accessories	3 years
Computer servers & accessories	5 years
Informatics software	
Commercial software	2 years
In-house developed software	5 years
Equipment	5 years
Furniture	10 years
Vehicles	5 years
Leasehold improvements	Lesser of the remaining term of the lease or useful life of the improvement

Tangible capital assets under development are recorded as assets under development and amortized when they become available for use.

(j) Measurement uncertainty

The preparation of these financial statements requires management to make estimates and assumptions that affect the reported amounts of assets, liabilities, revenues and expenses in the financial statements. At the time of preparation of these statements, management believes the estimates and assumptions to be reasonable. The most significant items where estimates are used are recoverable operating costs, contingent liabilities, the liability for employee future benefits, allowance for doubtful accounts and the useful life of tangible capital assets. Actual results could significantly differ from those estimated. Management's estimates are reviewed periodically and, as adjustments become necessary, they are recorded in the financial statements in the year they become known.

3. Parliamentary authorities

The NEB receives most of its funding through annual parliamentary authorities. The majority of these expenditures are subsequently recovered from the companies regulated by the NEB and the funds are deposited in the Consolidated Revenue Fund of the Government of Canada. Items recognized in the Statement of Operations and Net Financial Position and the Statement of Financial Position in one year may be funded through Parliamentary authorities in prior, current or future years. Accordingly, the NEB has different net results of operations for the year on a government funding basis than on an accrual accounting basis. The differences are reconciled in the following tables:

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

(a) Reconciliation of net cost of operations to current year authorities used:

	2014	2013
	(in thousands of dollars)	
Net cost of operations before government funding and transfers	82,150	78,061
Adjustments for items affecting net cost of operations but not affecting authorities:		
Services provided without charge by other government departments (Note 10)	(9,196)	(8,651)
Amortization of tangible capital assets	(1,809)	(2,129)
Gain (loss) on disposal of tangible capital assets	-	(281)
Increase in vacation pay and compensatory leave	(548)	(375)
Decrease (increase) in employee future benefits	31	625
Refund of prior years' expenditures	103	60
Other – accrual for collective agreement	826	(857)
	Total items affecting net cost of operations but not affecting authorities	
	(10,593)	(11,608)
Adjustments for items not affecting net cost of operations but affecting authorities		
Acquisitions of tangible capital assets	10,301	2,653
Increase (decrease) in prepaid expenses	(175)	440
	Total items not affecting net cost of operations but affecting authorities	
	10,126	3,093
Current year authorities used	81,683	69,546

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

(b) Authorities provided and used

	2014	2013
	(in thousands of dollars)	
Vote 25 – Program expenditures	77,903	66,897
Statutory amounts	8,397	7,548
<i>Less:</i>		
Lapsed authorities: Operating	(4,617)	(4,899)
	81,683	69,546
Current year authorities used		

4. Accounts payable and accrued liabilities

Accounts payable and accrued liabilities are measured at cost, the majority of which are due within six months of year-end. The following table presents details of accounts payable and accrued liabilities:

	2014	2013
	(in thousands of dollars)	
Accounts payable to other government departments and agencies	1,834	1,386
Accounts payable to external parties	7,129	7,471
	8,963	8,857
Total accounts payable	8,963	8,857
Accrued liabilities	174	672
	9,137	9,529
Total accounts payable and accrued liabilities		

5. Other payables

Other payables represents the levies collected from newly regulated parties under Section 5.2(1) of the National Energy Board Cost Recovery Regulations. These amounts will reduce the cost recovery levies payable by other regulated parties and is included as an adjustment to billings to other regulated parties in the year after the Section 5.2(1) levies have been invoiced.

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

6. Employee future benefits

a) Pension benefits:

The NEB's employees participate in the Public Service Pension Plan (Plan), which is sponsored and administered by the Government. Pension benefits accrue up to a maximum period of 35 years at a rate of 2 percent per year of pensionable service, times the average of the best five consecutive years of earnings. The benefits are integrated with Canada/Québec Pension Plans benefits and they are indexed to inflation.

Both the employees and the NEB contribute to the cost of the Plan. The 2013-14 expense amounts to \$5,903,589 (\$5,382,478 in 2012-13), which represents approximately 1.6 times (1.7 in 2012-13) the contributions by employees.

The NEB's responsibility with regard to the Plan is limited to its contributions. Actuarial surpluses or deficiencies are recognized in the financial statements of the Government of Canada, as the Plan's sponsor.

b) Severance benefits:

The NEB provides severance benefits to its employees based on eligibility, years of service and salary at termination of employment. These severance benefits are not pre-funded and benefits will be paid from future authorities.

Commencing in 2012, and due to changes to conditions of employment for executives and certain non-represented employees, the accumulation of severance benefits under the employee severance pay program ceased for these employees. Employees subject to these changes have been given the option to be immediately paid the full or partial value of benefits earned to date or collect the full or remaining value of benefits on termination from the public service. These changes have been reflected in the calculation of the outstanding severance benefit obligation and reflect management's best estimate of these future events.

Details of the severance benefits, measured as at March 31, are as follows:

	2014	2013
	(in thousands of dollars)	
Accrued benefit obligation, beginning of year	7,221	7,846
Expense for the year	429	364
Benefits paid during the year	(460)	(989)
Accrued benefit obligation, end of year	7,190	7,221

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

7. Accounts receivable and advances

The following table presents details of the NEB's accounts receivable and advances balances:

	2014	2013
(in thousands of dollars)		
Receivables – External parties		
Outstanding provisional billings for current year	18,673	15,187
Billing adjustments: current year	13,822	10,956
prior years (Schedule A)	10,883	5,818
Prior year's outstanding balance	34	209
Receivables – Other government departments and agencies	159	163
Employee advances	36	72
Subtotal	43,607	32,405
Allowance for doubtful accounts on receivables from external parties	(15)	(188)
Gross accounts receivable	43,592	32,217
Accounts receivable held on behalf of Government	(43,382)	(31,981)
Net accounts receivable	210	236

8. Tangible capital assets
(in thousands of dollars)

Capital asset class	Cost				
	Opening balance	Acquisitions	Adjustments (1)	Disposals & write-offs	Closing balance
Informatics hardware	3,880	396			4,276
Informatics software	7,314	-	740		8,054
Machinery and equipment	1,288	53			1,341
Furniture	1,450	-			1,450
Vehicles	37	-			37
Leasehold improvements	1,786	-			1,786
Assets under development	1,341	9,852	(740)		10,453
Total	17,096	10,301	-	-	27,397

(1) Adjustments include assets under construction of \$740,149 that were transferred to the other categories upon completion of the assets.

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

Capital asset class	Accumulated amortization				Net book value	
	Opening balance	Amortization	Disposals, writeoffs & Adjustments	Closing balance	2014	2013
Informatics hardware	2,333	565		2,898	1,378	1,547
Informatics software	4,777	840		5,617	2,437	2,537
Machinery and equipment	835	154		989	352	453
Furniture	548	148		696	754	902
Vehicles	15	7		22	15	22
Leasehold improvements	1,691	95		1,786	-	95
Assets under development	-	-		-	10,453	1,341
Total	10,199	1,809		12,008	15,389	6,897

9. Contractual obligations and contingent liabilities

a) Contractual obligations

The nature of the NEB's activities can result in some large multi-year contracts and obligations whereby the NEB will be obligated to make future payments when the services/goods are received. Significant contractual obligations that can be reasonably estimated are summarized as follows:

(thousands of dollars)	2015	2016	2017	2018 and thereafter	Total
Vendor contracts	5,933	864	17	-	6,814

b) Claims and litigation

Claims have been made against the NEB in the normal course of operations. These claims include items with pleading amounts and other for which no amount is specified. Based on the NEB's assessment, legal proceedings for claims estimated at \$4,200,000 were pending at March 31, 2014 (\$4,230,000 in 2012-2013); however the outcome is undeterminable. Some of these potential liabilities may become actual liabilities when one or more future events occur or fail to occur. To the extent that the future event is likely to occur or fail to occur, and a reasonable estimate of the loss can be made, an estimated liability is accrued and an expense recorded in the financial statements.

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

10. Related party transactions

The NEB is related as a result of common ownership to all government departments, agencies, and Crown Corporations. The NEB enters into transactions with these entities in the normal course of business and on normal trade terms. During the year, the NEB received services which were obtained without charge from other government departments as discussed below.

a) Common services provided without charge by other government departments:

During the year the NEB received services without charge from certain common service organizations, related to accommodation, legal services and the employer's contribution to the health and dental insurance plans. These services provided without charge have been recognized in the NEB's Statement of Operations and Net Financial Position as follows:

	2014	2013
	(thousands of dollars)	
Accommodation	4,756	4,355
Employer's contribution to the health and dental insurance plans	4,132	4,001
Audit services from the Office of the Auditor General	162	153
Payroll and banking services from Public Works and Government Services	49	47
Legal Services	97	95
Total	9,196	8,651

The Government has centralized some of its administrative activities for efficiency, cost-effectiveness purposes and economic delivery of programs to the public. As a result, the Government uses central agencies and common service organizations so that one department performs services for all other departments and agencies without charge.

b) Other transactions with related parties:

	2014	2013
	(thousands of dollars)	
Accounts receivable - Other government departments and agencies	159	163
Accounts payable - Other government departments and agencies	1,834	1,386
Expenses - Other government departments and agencies	11,546	10,112

Expenses and revenues disclosed in (b) exclude common services provided without charge, which are already disclosed in (a).

NATIONAL ENERGY BOARD
Notes to the Financial Statements
For the Year Ended March 31

11. Segmented information

Presentation by segment is based on the NEB's program activity architecture. The presentation by segment is based on the same accounting policies as described in the Summary of significant accounting policies in note 2. The following table presents the expenses incurred and revenues generated for the main program activities, by major object of expense and by major type of revenues. The segment results for the period are as follows:

	2014			2013	
	(thousands of dollars)				
	Energy Regulation	Energy Information	Internal Services	Total	Total
Transfer Payments	319	-	-	319	123
Operating Expenses					
Salaries and employee benefits	43,741	5,848	12,392	61,981	57,107
Accommodation	5,610	728	1,957	8,295	5,508
Professional and special services	3,517	257	2,039	5,813	7,166
Travel	1,783	136	417	2,336	3,241
Amortization (Note 8)	1,273	171	365	1,809	2,129
Communication	405	3	609	1,017	1,551
Utilities, materials and supplies	239	39	301	579	933
Other	-	1	-	1	303
Total expenses	56,887	7,183	18,080	82,150	78,061
Revenues					
Regulatory revenue	55,105	6,958	17,514	79,577	70,193
Miscellaneous revenue			14	14	16
Revenue earned on behalf of Government	(55,105)	(6,958)	(17,528)	(79,591)	(70,209)
Total revenues	-	-	-	-	-
Net Cost of Operations before government funding and transfers	56,887	7,183	18,080	82,150	78,061

National Energy Board
Schedule A
Allocation of Recoverable Operating Costs
For the Year Ended March 31, 2014

In accordance with the Cost Recovery regulations recoverable operating costs are based on the expenditures for the calendar year. A calendar year is the period from January 1 to December 31. The operating costs for Calendar 2012 are from the 2012 calendar year financial statements. The 2013 recoverable operating costs are based on fiscal year 2012-2013 statements less costs already recovered from April to December 2012 plus three quarters of 2013-2014 costs. For fiscal years subsequent to 2013-2014, the recoverable expenses will be calculated using one quarter of recoverable expenses from the prior fiscal year and three quarters of recoverable expenses from the current fiscal year. The methodology used by management to determine actual costs is reviewed on a periodic basis and adjusted for significant events.

	2013 <i>(calendar 2013)</i>	2012 <i>(calendar 2012)</i>
	(in thousands of dollars)	
January to March prorated expenses	22,270	20,658
April to December expenses – 3/4 from current fiscal year	61,612	55,791
Total calculated expenses for cost recovery purposes	83,882	\$76,449
Less: non-recoverable costs related to the regulation of Frontier Lands and review of Arctic safety and offshore drilling	(8,052)	(7,208)
Recoverable operating costs	75,830	\$69,241

The allocation of recoverable operating costs to the commodities is based on actual time spent by Board members, officers and employees during the 2011/12 fiscal year (2010/11 for 2012):

	2013 <i>(calendar 2013)</i>		2012 <i>(calendar 2012)</i>	
	(in thousands of dollars)			
Gas	51.3%	\$38,848	54.9%	\$37,989
Oil	43.3%	32,829	38.2%	26,459
Electricity	5.4%	4,130	6.9%	4,771
	100.0%	75,807	100.0%	69,219
Commodity pipelines		23		22
Recoverable operating costs		\$75,830		\$69,241

**National Energy Board
Schedule A
Allocation of Recoverable Operating Costs
For the Year Ended March 31, 2014**

Billing Adjustment

	2013 <i>(calendar 2013)</i>	2012 <i>(calendar 2012)</i>	2011 <i>(calendar 2011)</i>
	(in thousands of dollars)		
Recoverable operating costs (above)	75,830	\$69,241	\$65,161
Deduct: provisional billing	(62,008)	(58,358)	(59,343)
Billing adjustment	\$13,822	\$10,883	\$ 5,818

The billing adjustment represents the difference between the provisional billing and the actual recoverable operating costs. In accordance with Section 19 of the Regulations, the billing adjustment of \$13,822,000 for the current year and \$10,883,000 for the prior year will be applied to the provisional billings of 2015 and 2014 respectively. The billing adjustments for 2013 and 2012 are included in the accounts receivable.

Annex to the National Energy Board Statement of Management Responsibility Including Internal Control over Financial Statements

1. Introduction

In support of an effective system of internal control, the National Energy Board (NEB) annually assesses the performance of its financial controls to ensure that:

- Financial arrangements or contracts are entered into only when sufficient funding is available;
- Payments for goods and services are made only when the goods or services are received or the conditions of contracts or other arrangements have been satisfied; and
- Payments have been properly authorized.

The NEB will leverage the results of the periodic core control audits performed by the Office of the Comptroller General. Below is a summary of the results of the assessment conducted during fiscal year 2013-14.

2. Assessment results during fiscal year 2013-14

For the most part, controls related to payment for goods and services and payment authority were functioning well and form an adequate basis for the department's system of internal control. The following adjustment was made in 2013-2014 to strengthen control:

- All employees are now required to sign an annual acknowledgement of their understanding and compliance with the Code of Conduct

3. Assessment plan

The NEB will continue to monitor the performance of its system of internal control, with a focus on the core controls related to financial transactions.

